



COMMISSIONING REQUEST

OWNER INFORMATION

Name: _____ Email: _____

Billing Address: _____

City: _____ State: _____ Zip: _____ Phone: _____

BOAT INFORMATION

Model: _____ Name: _____ Preferred Launch Date: _____

Key Location: _____ Dock/Mooring No: _____

SERVICE REQUESTED

Time and materials (T&M) services are performed at \$165/hr technical, \$90/hr general labor, plus materials.

- OPTION 1:** Please perform all necessary services.
- OPTION 2:** Select services below that you'd like performed on your vessel:

EXTERIOR

	CODE
[] Shrink wrap removal and disposal (\$85)	SWRV
[] I will remove my own cover and dispose of it at WRBY (\$50)	SWDS
[] Seasonal bottom paint – single coat of ablative (\$23/ft)	SBP
Boats on trailer a lift and set charge will apply (\$65)	TRHA
[] Antifouling paint on running gear, trim tabs, drives, transducers, underwater lights (T&M)	BPRG
[] Install canvas panels (T&M)	INSC

DETAILING

[] Topside cleaning –(above the rubrails) wash and rinse (T&M)	TSCL
[] Topside detailing—(above the rubrails) wash, clean and polish windshield frame and glass and canvas “glass,” polish stainless, clean and protect vinyl, clean hatches, microfiber dry (T&M)	TSDT
[] Wash hull sides—(waterline to rubrails) soapy wash only (T&M)	HWSH
[] Wash and wax hull sides –(waterline to rubrails) (\$14/ft)	HWAX
[] Compound and wax hull sides—to restore shine if oxidized or scuffed (\$21/ft)	CWHS
[] Detail interior cabin/console (T&M)	INDT

MECHANICAL

[] Battery installation—required if not already installed: wash battery and terminals, load test, brighten wire terminals, ensure battery is secured and positive terminal is covered (T&M)	BATT
[] Basic engine commission—if WRBY winterized boat and PM is current: check/fill fluid levels, start engine, verify cooling water flow and thermostat function, test shifting and steering, verify engine gauges are operational, replace spark plugs as necessary (T&M—usually 1-2 hrs per engine)	BEC

- [] Engine tune-up and mechanical commission—recommended every two years or if PM was not done in by WRBY: compression test, fuel pressure test, engine laptop scan, charging-output and resistance tests, check the ignition coils and wires, inspect belts and tensioner, verify ignition timing, replace fuel filters as necessary, carburetor adjustments as needed (T&M—usually 2-2.5 hrs per engine) ETU
- [] Commission basic systems—as applicable: check anodes, test bilge pump, check navigational lights and trim tabs, verify all other accessories power up when switched on (T&M) CBS
- [] Commission freshwater systems—flush and fill tank(s) and water heater, treat with conditioner, test pumps, test drains and sumps, clean or replace filter cartridges (T&M) CFWS
- [] Commission raw water systems—seacocks, strainers, livewells, fish boxes, macerators, washdown pumps, fixtures, sprayers (T&M) CRWS
- [] Commission air conditioners—sea strainers, seacock operation, run and prime pumps, verify heat cycle, clear any panel codes (T&M) CAC
- [] Safety equipment check—fire extinguisher(s); fire-suppression system; expiration dates on flares, EPIRB, raft packing, carbon monoxide / smoke detectors; VHF radio check; GPS power-up and fix (T&M) SEC
- [] Commission generator —check/fill fluid levels, check anodes, test bilge pump, start engine and run to temp, verify cooling water flow, verify thermostat function, verify remote panel operation, clear any error codes, verify output, load test (T&M) CGEN
- [] Thrusters—battery load test, wire connections clean and tight, fluid levels, anode, test control (T&M) CTHR
- [] Fill fuel tanks (\$95 plus fuel) FFT
- [] Sea trial—full systems test underway, may require launch and haul (T&M) SETR
- [] Replace holding tank vent filter, if equipped (T&M) HTVF

LAUNCH AND DELIVERY

- [] Step mast (call for price) STMA
- [] Customer will pick up when ready
- [] Delivery/transport (WRBY will contact you to schedule)
- [] Load, transport, launch and put in slip
- [] Trailer Inspection—recommended annually: check tire wear and pressure; roll bearings and lube if equipped with grease fittings; check lights, safety chains, brake fluid, rollers and bunks, hardware; lube tongue jack; check coupler/actuator (\$150) CTRL

STORAGE

- [] Summer trailer storage (May 20-Sept 1) for winter storage customers (\$250)
- [] Summer trailer storage (May 20-Sept 1) for non-winter storage customers (\$400)
- [] Summer boat storage—WRBY will send contract (\$21/ft for the season)

KNOWN ISSUES OR SPECIAL REQUESTS:

The undersigned Owner acknowledges having read the Terms and Conditions of this document and agrees to abide by them.

Owner’s signature (required): _____ Date: _____